Union of Postal Communication Employees



Syndicat des employés des postes et communications

New UPCE website!

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about UPCE Member Services Locals Service Expansion Committees		
Welcome to our new site that you is immore for your patience and place bear with us as we certinat to improve the uits reaso and headard being a use well you have any suggestion and/or momentulates. All breaks at any provided to any Reason and constrainting devices	COMMUNICATIONS	
	I NOVELETTER	JUL 07 2014

www.upce-sepc.ca

We are delighted to announce our new UPCE website, which has been many months in the planning. Over the last three years, we received many comments and much feedback from our activists and members regarding a new website. We wanted to bring everything into one well organized place so that our members would be able to access the content more easily.

The new website is now live, even though we continue to make daily adjustments and improvements. The website has a header and footer which can be used to navigate the different sections of the page. There is a quick link menu bar on the right which provides quick and easy access to the most popular and requested items. The website is available in both official languages, which can be set by using the toggle at the top right of the page. The boxes in every section provide for an immediate preview of the information. You must click "continue reading" at the bottom right of the box to display the complete information.

As with any new website, and with the recent migration of the website to our server, we can and continue to expect a few bugs and a few minor adjustments. Please continue to provide us with your ideas, suggestions, or recommendations as we move forward. All feedback can be provided to Marc Rousseau at the following address: roussem@psac-afpc.com.

Please join us at <u>www.upce-sepc.ca</u>!

Other Communication Changes

Toll Free Number: We recently added a toll free number for our members. The toll free number is linked directly to our main line. In addition to our regular local number, we can now be reached at **(877) 841-9998**. The information is available under the "contact us" section of our new website.

Letterhead Template: We updated our letterhead template in order to remain consistent with the new website. We now have two separate templates; a white banner, and a blue banner, both with the UPCE logo.



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Interactive Voice Response (IVR): We are in the process of updating the UPCE IVR so that the caller can reach the National Office or a specific individual at the National Office by simply selecting a number instead of typing the person's last name.

UPCE General Email Address: We decided to decommission the general SEPC-UPCE email account for several different reasons. Instead, we have posted the contact information under the "contact us" section of the new site, including a short description with associated responsibilities for our National Office Staff. The information is as follows:

Lyne Cabana, Administrative Assistant

All administrative questions, union dues issues Email: <u>cabanal@psac-afpc.com</u>, Phone: (613) 560-5500

<u>Chantal Campeau, Accounting Administrator</u> All finance, expense claims, rebates issues Email: <u>campeauc@psac-afpc.com</u>, Phone: (613) 560-4268

Marc Rousseau, Labour Relations Advisor

All grievances, collective agreement, consultation issues/questions Email: <u>roussem@psac.com</u>, Phone: (613) 560-5501

As always, this is your union. Please continue to contact us if you have any ideas or suggestions on how we can improve our processes, or in regards to the manner in which we communicate.

Always in solidarity,

UPCE National Executive



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